

# HOXNE PARISH COUNCIL

Minutes of the Parish Council meeting held on  
Thursday 2 July 2015 at Hoxne Playingfield Pavilion at 19.30 hours

## Present

Cllrs Edward O'Connor John Brawn, Phillip Bush, Michael Knights, Hannah Mayhew (arrived 20.09), Ellen Pitt, Mick Prochner and Rod Searle. Also in attendance District Councillor Gibson-Harries, four members of the public and Sarah Foote (Clerk).

## 1. Apologies

Councillors Whiting and PCSO Long

## 2. Order of Business

Councillors were content with the order of business.

3. There were no declarations of pecuniary and non-pecuniary interests. Councillors were reminded of the requirement for them to individually update their Register of Interests as appropriate. All those present were reminded of the newly enacted Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public.

## 19.31 Meeting closed

Mid Suffolk District Council – Cllr Gibson-Harries reported that Mid Suffolk were working on streamlining the planning application process and recommended pre-application meetings as currently offered at Needham Market. Hoxne had been well received by the Village of the Year judges and the results would be received in the very near future. Cllr Gibson-Harries had met with the Parish Council Chairman to further discuss the development on Eye Airfield and the use of Hartismere Hospital.

Suffolk Police – A report provided by PCSO Long was read by the Clerk. Cllr Searle expressed disappointment to hear again about the low level of officers being deployed at Eye Police Station and he suggested that the powers who decided upon funding for Suffolk Police should be made aware of the impact on local policing.

## 19.42 Meeting reconvened

## 4. Confirmation of Minutes

The Minutes of the Parish Council meeting held on 4 June 2015 were agreed by Councillors. The minutes were duly signed by the Chairman.

## 5. Matters arising from Minutes of 4 June 2015

1892/14 – parking of car on pavement in Goldbrook PCSO Long to visit.

1892/14 – civic service. Cllr Searle reported that an article in the Village Voice had read that Hoxne Parish Council would be taking a leading role planning a civic service and this was not correct and questioned if the Parish Council should indeed be organising, sponsoring, or planning any religious service. He hoped that parishioners had not been misled and it was agreed to include clarification in the Parish Council section of the next edition of the Village Voice. *Action: Clerk when preparing copy for Village Voice.*

## 6. Co-option to the Parish Council

Three applications had been received for co-option to the Parish Council. As per Schedule 12, para 39, of the Local Government Act of 1972 a vote took place. It was unanimously agreed to co-opt Mr Clive Baxter and Mr Steve Rich to the Parish Council. Mr Baxter and Mr Rich duly completed Declarations of Acceptance of Office and joined the meeting.

## 7. Planning

Cllr Searle explained to the Council that under the new Transparency Code any late applications could no longer be considered; only planning applications which were detailed in full on the agenda could be considered at the meeting. This would possibly result in the Planning Committee having to meet more often.

a. The following planning applications were considered:

Ref	Location	Application
1630/15	Thistles, Nuttery Vale	Erection of single storey rear extension
It was agreed seven votes in favour (two abstentions) to recommend SUPPORT for this application.		
1728/15	Horham Business Park, Horham Road	Retention of a broadband dish link at Horham Business Park including a 20m telescopic mast, triangular foundation 2.8 metres on all sides and 0.5 metre diameter dish.
It was unanimously agreed to recommend SUPPORT for this application based on an understanding that the applicant needs to secure fast broadband for business use. It was also agreed that the Parish Council would recommend that the applicant be required to remove the mast should adequate, alternative fast broadband be provided in the area by other means. It was further agreed to reiterate the Parish Council's comments of earlier this year in that they do not recognise the term Horham Business Park and would like to enquire whether this designation had been given by Mid Suffolk District Council. The Clerk would ask Mid Suffolk District Council to respond to this point.		

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20.09 Cllr Mayhew arrived.

b. There were no planning determinations to note.

c. There were no other Planning Matters

## 9. Reports from the Chairman and Clerk

The Chairman reported:

Green Street – should be resurfaced by August. New portfolio holder in place and the Chairman would contact him to pursue improvements to the traffic calming scheme on Green Street.

Swan Public House – spoken to Area Manager of Enterprise Inns who had provided an update on a possible new tenant for the pub. They had also confirmed that Enterprise Inns had no intention of selling the public house and had every confidence in finding new tenants through their normal channels.

Vehicle Activated Sign – the new posts had been erected in Oak Hill; by Rosebank Cottage and opposite 8 Abbey Terrace. The County Council's contractors had not initially worked as per the previous agreement and the Parish Council were very grateful to the owners of Rosebank Cottage for their co-operation with the final siting of the post. *Action: Clerk to write to Rosebank Cottage.*

The Clerk reported:

Phone Kiosk – the book lending library was now open, on a six month trial, and as per the previous agreement that the operation of the library should not affect the use of the kiosk by the Post Office Stores. A volunteer had offered to tidy the kiosk and monitor the number of books being offered for loan.

St Edmund's Hall – the management committee had asked the Clerk for confirmation on who owned the Village Hall. The Clerk had confirmed that the Hall is an asset owned by the Parish Council on behalf of the Parish and is accordingly listed on the Parish Council asset register.

Heckfield Green – the Clerk asked the new Council if they would like to revisit the possible transfer of Heckfield Green from the District Council to the Parish Council and it was agreed that this would be an agenda item for a future meeting. *Action: Clerk to obtain up to date information from MSDC.*

## 10. Correspondence

The following items of correspondence, previously circulated for information, were noted:

Received	From	Subject
19.06.15	Suffolk Association of Local Councils	Sizewell C town and parish follow on community engagement events
18.06.15	Suffolk Association of Local Councils	LAIS 1381 Fly Grazing
18.06.15	Suffolk Association of Local Councils	Suffolk Local Policing Review
17.06.15	Parishioner	Road safety concerns 'Nelsons Corner'
It was agreed to pass on comments to Suffolk County Council Highways		
15.06.15	Mid Suffolk District Council	Town and Parish Newsletter June 2015

## 11. Financial matters and payments due

a. **Report:** The Clerk reported the current financial position as £5,427.67 for the Community Account and £5,658.07 for the Business Premium Account. A VAT reclaim of £5,658.07 had been received.

b. **Payments:** It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£365.74	Mrs S Foote	Clerk's salary July 2015	101209	LGA 1972 S111(i)
£147.03	Mr J Lambert	Street Caretaker salary July 2015	101210	LGA 1972 S111(i)
£87.50	Mid Suffolk District Council	Uncontested Parish Council Election – 7 May	101211	Representation of Peoples Act 1983 S36

c. To consider quotations for the purchase of a new printer/scanner. Agreed to purchase a Brother Printer at a cost of £69.99 inc VAT. *Cheque No 101212.*

## 12. Consultations

a. Cllr Bush provided a report on event held in Eye Town Hall in relation to the Mid Suffolk District Council Draft Development Brief land to south of Eye Airfield. It was agreed to form a Working Party of Cllrs Rich, Bush, Procner and O'Connor who would form a consultation response on behalf of the Parish Council.

b. There were no other consultations to consider.

## 13. Reports

Brakey Wood and Footpaths – Cllr Procner was concerned that the footpath had not been cut from Brakey Wood to Downbridge Farm. *Action: Clerk to check cutting schedule with SCC Footpaths Officer.*

Community Emergency Planning – the Group would meet and provide a report for the next meeting.

Hoxne Playingfield – no report. Cllr Bush would attend the next meeting.

St Edmund's Hall – Cllr Pitt attended the first meeting of the new Management Committee.

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Suffolk Association of Local Councils – Cllr Pitt attended the last meeting along with Cllr Whiting and received a report on Planning Policy at Mid Suffolk District Council which included details of the Localism Act, funding for Neighbourhood Plans and the new Community Infrastructure Levy. The Officer from MSDC had reassured all in attendance at the SALC meeting that the local communities do have a voice in planning. After Cllr Pitt's report a brief discussion took place on whether the Hoxne Parish Plan of 2010 should be updated.

**13. Matters of report by individual Councillors**


Cllr Mayhew – reported a large pothole in St Edmund's Close just before Tudor Close. *Action: Clerk to report to Highways.*

Cllr Brawn – asked when would the VAS be put in the new locations.

Cllr Knights asked for an agenda item for the next meeting to consider the iron railings from White Bridge to be used to make a bridge at the rear of the Church. *Action: agenda next meeting.*

**14. Urgent matters and matters for information**

Date of next meeting: Thursday 6 August at Hoxne Playingfield Pavilion The meeting was closed at 20.56.

  
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