

HOXNE PARISH COUNCIL
Minutes of Parish Council meeting held on
Thursday 1 June 2017 at St Edmund's Hall, Hoxne at 19.30 hours

Present

Cllrs Edward O'Connor, John Brawn, Iain Gibson, Kevin Potter, Mick Procter, Steve Rich, Rod Searle and Richard Whiting. Also in attendance the Clerk. There were no members of the public present.

1. Apologies

Apologies were received from Cllrs Baxter, Knights and accepted. Apologies were noted from District Councillor Gibson-Harries.

2. Order of Business

Councillors were content with the Order of Business. Councillors were reminded of the requirement to update their Registers of Interests as appropriate. All those present were reminded of the Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public

3. Declarations of Interests

None.

4. Public Forum

Neither the County Councillor nor District Councillor were in attendance.

5. Confirmation of Minutes

The Minutes of Parish Council meeting held on 3 May 2017 were agreed and signed by the Chairman.

6. Matters arising from Minutes of 3 May 2017

1959/19 – Goldbrook House. The Highways Engineer had visited and as a consequence the Chairman had spoken with the owners of The Gardens who would arrange for their hedge to be cut back. Highways would not install any bollards. The Clerk would contact the owners of Goldbrook House to discuss further. *Action: Clerk.*

7. Planning

a. The following planning applications were considered:

| Ref | Location | Application |
|-------------|--------------------------------------|---|
| DC/17/02112 | Daganya Farm Workshops, Nuttery Vale | Application for prior approval – demolition of workshops. |

It was unanimously agreed to submit the following comments: 1. The Parish Council is content to support the proposed demolition of the existing buildings but is very concerned about the further development of the site. 2. The access road, Nuttery Vale, is unsuitable for increased industrial development of any size. The application details parking for 24 cars, therefore, it is presumed at least 24 additional vehicles will be using this narrow. 3. Dating back to approximately 2003, but not accessible on the current system, change of use was first given to this site but it is believed it was for only one of the buildings (to change to a joinery operation). The Parish Council would like confirmation if change of use was ever granted for the other buildings on the site and accordingly if the planned permitted development (as referenced in 1234/17 on which the Parish Council has not been consulted) is lawful.

b. The following planning determinations were noted:

| | | |
|---------|---|--|
| 1379/17 | The Swan PH, Low Street – installation of underground tank | Planning Permission GRANTED with conditions relating to archaeology. |
| 1230/17 | Waveney Farm, Capons Lane – conversion of barn including change of use use land, car port, driveway and fencing related work. | Planning Permission GRANTED |

c. There were no other planning matters.

8. Hoxne Playingfield Association

a. A letter of thanks from the Association for the donation made by the Parish Council was read.

b. The Association's newly published Business Plan was noted and the Council commended the Association on their work on this positive plan but with the suggestion that planned savings over the five year period of the plan should be made as early as possible. Cllr Potter would report this back at the next Association meeting.

c. Section 106 Fund – the Clerk confirmed the current Section 106 fund for Outdoor Sport was £4,975 with an expiry date of May 2020. Cllr Potter would report

9. Internal Audit report

The report for the year ending 31 March 2017 was noted and the recommendation to increase the Fidelity Guarantee insurance would be pursued. *Action: Clerk.*

10. Reports from the Chairman and Clerk

The Chairman reported he had received assurances that the build out would be constructed at the end of July

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and that the County Council would inform residents of this forthcoming work.

11. Correspondence

The following items of correspondence, previously circulated for information, were noted:

| Received | From | Subject |
|----------|---------------------------------------|--|
| 24.05.17 | Suffolk Association of Local Councils | LAIS 1400 Precept Data 2017/18 |
| 24.05.17 | Suffolk Association of Local Councils | Good Councillors Guide to Neighbourhood Planning |
| 24.05.17 | Mid Suffolk District Council | Phase 2 of Boundary Review – meeting with Boundary Commission |
| 24.05.17 | Suffolk Association of Local Councils | Changes to Data Protection Legislation |
| 24.05.17 | Suffolk Association of Local Councils | LAIS 1399 Neighbourhood Planning Act |
| 24.05.17 | Consortium Academy | Land at Hoxne Playingfield – acknowledgement of correspondence subject to further comment. |
| 24.05.17 | Suffolk Association of Local Councils | 2017/18 Transparency Fund application details |

12. Financial matters.

a. The Clerk reported bank balances as current account £20,481 and business account as £5,663.

b. It was agreed to make the following payments:

| Amount | Payee | Details | Chq No | Power |
|---------|--------------|-----------------------------------|--------|--------------------|
| £386.68 | Mrs S Foote | Clerk's salary June 2017 | 101 | LGA 1972 S112 (ii) |
| £155.00 | Mr J Lambert | Street Caretaker salary June 2017 | 101 | LGA 1972 S111 (i) |

c. New Lap Top – a budget of £600 was agreed to replace the Parish Council lap top and provide new software. *Action: Clerk*

14. Reports

Brakey Wood and Footpaths – Cllr Procner reported that the footpath between Brakey Wood and Downbridge had been cut. There was concern that the footpath marker was still missing from Downbridge Farm despite County Council commitment to replace the marker there. The Clerk would contact SCC for installation date and if not in the foreseeable future Cllr Procner would erect a sign. *Action: Clerk and Cllr Procner.*

Hoxne Playingfield – Cllr Potter would attend committee meeting on 8 June.

St Edmund's Hall – no report as AGM was taking place.

Vehicle Activated Sign – Cllr Whiting reported that the VAS was currently located in Goldbrook.

Village Sign Working Group – would provide a report

14. Matters of report by individual Councillors

None.

15. Urgent matters and matters for information.

None.

Date of next meeting: Thursday 6 July 2017 at Hoxne Playingfield Pavilion. **The meeting was closed at 20.40.**