

**HOXNE PARISH COUNCIL**  
**Minutes of Parish Council meeting held on**  
**Thursday 3 August 2017 at Hoxne Playingfield Pavilion at 19.30 hours**

**Present**

Cllrs Edward O'Connor, John Brawn, Iain Gibson, Michael Knights, Kevin Potter, Mick Procter, Steve Rich, Rod Searle and Richard Whiting. Also in attendance the Clerk and County Councillor McGregor (left 19.55). There were two members of the public present.

**1. Apologies**

None. District Councillor Elizabeth Gibson-Harries had sent her apologies.

**2. Order of Business**

Councillors were reminded of the requirement to update their Registers of Interests as appropriate. All those present were reminded of the Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public

**3. Declarations of Interests**

Cllr Knights declared a pecuniary interest in agenda item 7c – Daganya Workshops, Nuttery Vale.

**4. Public Forum**

A member of the public spoke on both the proposed traffic calming on Green Street and the proposed erection of a dwelling in Green Street. They felt the build out was too close to their drive and the traffic may all be on the same side of the road. The Chairman explained the project was a Suffolk County Council scheme and was too late to change but would be monitored. The parishioner asked questions about the Mid Suffolk Local Plan and the five year land supply in Mid Suffolk and how this may affect planning applications. Suffolk County Council – Cllr McGregor arrived and gave his report detailing the new school transport plan, the budget review and early years' education.

**5. Confirmation of Minutes**

The Minutes of Parish Council meeting held on 6 July 2017 were agreed and signed by the Chairman.

**6. Matters arising from Minutes of 6 July 2017 - None.**

**7. Planning**

a. The following planning applications were considered:

Ref	Location	Application
DC/17/03399	Land to the east of Mulberry Cottage, Green Street	Outline Planning Application (access to be considered) – erection of one dwelling.

It was unanimously agreed to recommend REFUSAL for this application due to the development being outside of the village settlement boundary (CS 1 and CS2) on a green field site (paragraph 111 and 112), impact on the historic setting of the neighbouring grade II listed cottage (HP1 and CS5) and could set an undesirable precedent for development on agricultural land. The proposed development would not represent sustainable development and the adverse impacts would not outweigh the benefit of the proposed dwelling. A traffic calming build out was currently being constructed within the vicinity of the proposed development frontage and, therefore, before any determination was made Suffolk Highways should be consulted.

DC/17/03493	Green Bank, Goldbrook	Erection of side and rear single storey extensions – (following demolition of garage)
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It was unanimously agreed to recommend SUPPORT for this application.

b. The following planning determinations were noted:

1742/17	The Gardens, Eye Road	Erection of six car garage building – planning permission granted.
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20.26 Cllr Knights left the meeting.

c. Daganya Workshops, Nuttery Vale – Daganya Workshops, Nuttery Vale – possible unlawful determination of planning application 1234/17 (lawful permitted development certificated) was considered. Details of planning application 799/03 from 2003 when the original grant to change to joinery use was given to the main building only with a stated industrial use of 120 m2 was viewed by Councillors and then planning application 1234/17 which clearly stated 415 light industrial use already existed on all buildings. The other buildings (ones other than the main building and the 120 m2 originally granted were for agricultural use and as such any 50% permitted development of these should be for the same use and not for industrial use as certificated. The change of use from agricultural to industrial should have been considered through a formal planning application, with the Parish Council as consultees, and this had not happened and as such a permitted development certificate, in the Parish Council's opinion had erroneously been issued by Mid Suffolk District Council. By default, Mid Suffolk District Council have applied change of use on all the buildings which would usually have required planning permission and as such the Parish has been cut out of consultation by this perceived maladministration. At the June meeting of the Parish Council it was considered that the access road, Nuttery Vale, was unsuitable for increased industrial development of any size at the site. The Parish

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Council had raised concerns with MSDC prior to the certificate being issued and was assured all relevant details would be considered, but this does not appear to be the case. It was agreed to write to the Leading Planning Officer and ask what could be done to rectify the situation where, in the Parish Council's opinion, a planning application had inadvertently unlawfully been approved. *Action: Clerk to write to MSDC.*

20.35 Cllr Knights returned to the meeting.

d. There were no other planning matters.

### 8. Village Sign

The Working Group had met to consider a design idea and visited Low Street Green with a 'mock' sign to assess possible locations. The preference of the working party was for a painted, cast aluminium two sided sign with the same wording and motifs on both signs, mounted on an oak post and hung within a metal fret work. The Working Group would continue their work seeking for detailed quotations and design ideas.

*Action: Working Group.*

### 9. Directional sign for Shop and Public House

The concept of 'brown tourist' sign at top of Green Street to promote that there was a pub and shop in the village was agreed. The District Councillor would be asked about providing locality funding for the signage.

*Action: Clerk and Chairman.*

### 10. Litter Bin at Watermill Lane, Green Street

The concept of siting a bin in this location was agreed, and the Clerk was asked to investigate the cost of large bins and if the bin could be sited on the concrete pad further down Water Mill Lane (and emptied by Mid Suffolk District Council).

### 11. Defibrillator

In the absence of a any guidance, after eight months of chasing, from the Conservation Officer, it was agreed to proceed with erecting the defibrillator case at St Edmund's Hall and move the defib from the primary school to a location to the left of the main door at the Hall. This agreement was subject to checking with the Village Hall Management Committee that they were content to proceed with this arrangement. *Action: Chairman and Clerk.*

### 12. Reports from the Chairman and Clerk

The Chairman reported on progress with the Green Street build out which had commenced this week.

### 13. Correspondence

The following items of correspondence, previously circulated for information, were noted:

Received	From	Subject
20.07.2017	Suffolk Association of Local Councils	Reform of data protection legislation

It was noted that SALC would be providing briefing sessions which the Clerk and Councillors could attend. There would also be a need to revise the Council's Data Protection policy.

### 14. Financial matters.

a. The Clerk reported bank balances as current account £18,457 which included a VAT refund of £267.26 and business account as £5,663.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£386.68	Mrs S Foote	Clerk's salary August 2017	101340	LGA 1972 S112 (ii)
£182.20	Mr J Lambert	Street Caretaker salary August 2017	101341	LGA 1972 S111 (i)
£4.80	HMRC	PAYE	101342	LGA 1972 S111 (i)
£27.00	Anglia Book Keeping	Payroll months 1, 2 and 3	101343	LGA 1972 S111 (i)

Brakey Wood and Footpaths – Cllr Procner had displayed dog fouling penalty signs at various locations in the village and would put one at the Brakey Wood car park gate.

Hoxne Playingfield – Cllr Potter had placed the marker posts at the Playingfield to define the boundary and had reported back to the Playingfield Association on the Section 106 money available.

Suffolk Association of Local Councils – no report.

St Edmund's Hall – the Management Committee were planning to make a Section 106 application for hand driers in the toilets and to change light bulbs and fittings to LEDs.

Vehicle Activated Sign – Cllr Whiting provided two months of data from the VAS; Goldbrook in May and Green street (easterly) in June.

### 15. Matters of report by individual Councillors

Cllr Rich – asked for progress with repairs to Raspberry Barn bridge. *Action: Clerk to chase Highways.*

### 16. Urgent matters and matters for information.

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Edward O'Connor (Chairman)..... Date: .....

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None. Date of next meeting: Thursday 3 September 2017 at Hoxne Playingfield Pavilion and cooption to the two vacancies on the Council would be an agenda item. **The meeting was closed at 21.20.**

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