

## HOXNE PARISH COUNCIL

Minutes of the Parish Council meeting held on  
Thursday 6 August 2015 at Hoxne Playingfield Pavilion at 19.30 hours

### Present

Cllrs Edward O'Connor, Clive Baxter, John Brawn, Phillip Bush, Michael Knights, Hannah Mayhew, Mick Procter, Steve Rich, Rod Searle and Richard Whiting Also in attendance County Councillor Guy McGregor, and six members of the public.

### 1. Apologies

Apologies were received and accepted from Cllr Pitt and the Parish Clerk (annual leave). Apologies were noted from District Councillor Gibson-Harries.

### 2. Order of Business

Councillors were content with the order of business.

### 3. Declarations of pecuniary and non-pecuniary interests.

Cllr Procter declared a pecuniary interest in Planning Application Ref 2422/15

Councillors were reminded of the requirement for them to individually update their Register of Interests as appropriate. All those present were reminded of the newly enacted Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public.

### 19.40 Meeting closed

Suffolk County Council - Cllr McGregor reported that new gas power station at Eye had received approval from the Secretary of State and that improvements the County Council had suggested had been incorporated into the scheme. The substation at Yaxley would be gas powered but this should be temporary until the new lines come along the Waveney Valley. A grant of £2000 had been paid to the Playingfield. Cllr McGregor also commented on the lack of Magistrates Courts in Suffolk and if a consultation was held he encouraged the Parish Council to make comment. Cllr McGregor was asked about the opening hours of the Community Recycling Centre at Brome.

Suffolk Police – no report.

The applicant for planning ref 2422/15 (the Old Bakery) outlined the reasons for the change of use.

The applicant for planning ref 2545/15 (Birch Farm) outlined the reasons for the request to build a new facility for storage of packing materials.

A parishioner spoke on behalf of the residents of Capons Lane objecting to the development at Birch Farm. He spoke at length on the traffic problems that may occur and the generally increased size of the facility.

The Chairman closed the public forum as all parties had made their points and it was getting heated between the residents and the owner of Birch Farm. Standing Orders dictate that the Public Forum should only last 15 minutes and many items being discussed were not pertinent to the Parish Council.

### 20.10 Meeting reconvened

### 4. Confirmation of Minutes

The Minutes of the Parish Council meeting held on 2 July 2015 were agreed by Councillors. The minutes were duly signed by the Chairman.

### 5. Matters arising from Minutes of 2 July 2015

None.

### 6. Planning

a. The following planning applications were considered:

Ref	Location	Application
2422/15	The Old Bakery, Low Street	Change of use from holiday lets to temporary granny annexe
Cllr Procter left the meeting. It was unanimously agreed to recommend SUPPORT for this application.		
2369/15	Moat House, Green Street	Demolition of fire damaged building
Cllr Procter returned to the meeting. It was unanimously agreed to recommend SUPPORT this for application.		
2336/15	Moat House, Green Street	Erection of outbuilding incorporating garage and store. (Following clearance of existing fire damaged building).
It was unanimously agreed to recommend SUPPORT for this application. However it was agreed that the Clerk should write to Mid Suffolk Planning asking why this application, dated 4 July, was granted on 6 August which was less than the statutory period of eight weeks. <i>Action: Clerk.</i>		
2545/15	Birch Farm, Syleham Road	Erection of agricultural storage building
It was unanimously agreed to recommend SUPPORT for this application. It was agreed that an additional comment should be made asking Mid Suffolk to discuss with Suffolk County Council Highways any potential traffic problems, as suggested by the residents of Capons Lane.		

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<b>b. The following planning determinations were noted:</b>		
<b>Ref</b>	<b>Location</b>	<b>Decision</b>
1382/15	Reading Hall, Denham Corner, Denham – erection of one and half storey side extension	Planning Permission GRANTED
1728/15	Horham Business Park – retention of broadband dish	Planning Permission GRANTED
1673/15	Hi View, Cross Street – erection of single storey rear extension.	Planning Permission GRANTED
1682/15	Downbridge Farm – erection of single storey cart lodge	Planning Permission GRANTED
1630/15	The Thistles, Nuttery Vale – erection of single storey rear extension	Planning Permission GRANTED

c. There were no other Planning matters.

### **7. Appointment to Parish Council Committees/Working Groups and Parish Organisations**

a. To confirm membership of the Vehicle Activate Sign Working Group. It was confirmed that Cllrs O'Connor, Procner, Whiting and Brawn form the Working Group.

b. To appoint a representative (Trustee) to St Edmund's Hall Management Committee.

The resignation of Cllr Pitt from this role was noted. The Parish Council were unable to make an alternative appointment as no Councillor was able to undertake this duty. *Action: Clerk to inform St Edmund's Hall Management Committee.*

### **8. Remembrance Sunday – 8 November 2015**

The Parish Council's involvement in the annual Remembrance Sunday service at Ss Peter and Paul Church Hoxne was considered. The Chairman outlined the new legislation which allowed Parish Councils to take part in such services. It was agreed that the Chairman and Vice Chairman would liaise with the Church Wardens with regard to the format of the service. *Action: Cllrs O'Connor and Brawn.*

### **9. Donation Request**

To consider a request from the Hoxne Playingfield Association for a donation of £500 for the ongoing maintenance of the new play equipment. It was agreed to defer this matter to the next meeting. *Action: Agenda next meeting.*

### **10. Construction of bridge to the rear of Ss Peter and Paul Church**

The use of iron railings, in the Parish Council's ownership, to construct a bridge to the rear of the Church across to the field and any associated costs was considered. Cllr Brawn reported that it would be next year before this would be required but on behalf of the Parochial Church Council he thanked the Parish Council for their offer and would report again at a later date.

### **11. Reports from the Chairman and Clerk**

The Chairman reported:

Green Street – a meeting had been arranged with the new portfolio holder, with a view to restarting discussions on an improved traffic calming feature.

The Swan Public House – the Chairman had been assured that the potential tenant had undertaken a full structural survey and the Chairman was waiting further news from Enterprise Inns.

Goldbrook Bridge - temporary repairs had been carried out to the road surface which would be fully resurfaced. As a bridge was involved, special permissions were required, and a test hole would be drilled to ascertain the thickness of surfacing required. The bridge would need to be closed during works.

Superfast Broadband - The Chairman had met the contractor (unexpectedly as he had not been given any notice) at Low Street Green yesterday to discuss the positioning of the new superfast junction box. The proposal was to site it on the green at the top end, and the contractor had marked the ground accordingly. The Chairman had suggested that it be sited on the pavement where it would be less obvious. Discussions would continue with Morrisons, the Contractors, and the residents of the area. The Contractors were also surveying Green Street with a view to siting a third box in the village, possibly outside Moat House.

### **10. Correspondence**

The following items of correspondence, previously circulated for information, were noted:

<b>Received</b>	<b>From</b>	<b>Subject</b>
23.07.15	Mid Suffolk District Council	CIL Examination - Statement of Modifications
20.07.15	Suffolk Association of Local Councils	Policing Survey
17.07.15	Suffolk Association of Local Councils	LAIS 1382 Precept Data
15.07.15	Suffolk Association of Local Councils	Summer Briefings for Councillors

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**11. Financial matters**

**a. Payments:** It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£365.74	Mrs S Foote	Clerk's salary August 2015	101213	LGA 1972 S112(ii)
£147.03	Mr J Lambert	Street Caretaker salary August 2015	101214	LGA 1972 S111(i)
£57.56	Mrs S Foote	Clerk's expenses – name badges, paper, envelopes, telephone and office.	101215	LGA 1972 S111(i)
£25.50	Anglia Book Keeping	Payroll months 1, 2 and 3	101216	LGA 1972 S111(i)
£150.00 Inc VAT	Suffolk Association of Local Councils	Councillor Briefing (x 7) – 25 June	101217	LGA 1972 S111(i)

**b. Training:** approval was given for Councillor's attendance at the following SALC Training Sessions:

Cllrs Bush, O'Connor, Rich – Raising your Game 12 August  
 Cllrs Bush, Whiting and Rich – Planning Essentials 25 August  
 at a total cost of £60.00 + VAT.

There were no other training requests to consider.

**12. Consultations**

There were no consultations to consider.

**13. Reports**

None.

**13. Matters of report by individual Councillors**

Hoxne had come fourth in the County Round of the Suffolk Village of the Year competition. Cllr Mayhew was thanked for all her efforts. The Clerk was pursuing SALC, the organisers of the County Round, for feedback from the judges and to express disappointment on how the judging for the County Round was conducted.

*Action: Clerk.*

Cllr Procner was concerned about litter being dumped in Wittons Lane and would liaise with the Clerk regarding an article in the next Village Voice. *Action: Cllr Procner and Clerk.*

**14. Urgent matters and matters for information**

Date of next meeting: Thursday 3 September at Hoxne Playingfield Pavilion

**The meeting was closed at 20.50.**