

HOXNE PARISH COUNCIL
Minutes of Parish Council meeting held on
Thursday 5 January 2017 at St Edmund's Hall, Hoxne at 19.30 hours

Present

Cllrs Edward O'Connor, John Brawn, Iain Gibson, Michael Knights, Kevin Potter, Steve Rich, Rod Searle and Richard Whiting. Also in attendance three members of the public, District Councillor Gibson-Harries and the Clerk.

1. Apologies

Apologies were received from Cllrs Mayhew, Baxter, and Prochner and accepted.

2. Order of Business

Councillors were content with the Order of Business. Councillors were reminded of the requirement to update their Registers of Interests as appropriate. All those present were reminded of the newly enacted Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public

3. Declarations of Interests

There were no declarations of interest.

Councillors were reminded to individually update their register of interests as appropriate.

4. Public Forum

Mid Suffolk District Council – Cllr Gibson-Harries reported boundary commission review had been delayed. Councillors were starting to look at the type of housing that should be built in the county i.e. a retirement village. The Parish were encouraged to submit suggestions.

The applicant for planning application 4429/16 (6 Church Close) provided details of the application and answered some of the concerns which had lead to the Parish Council not supporting the original application. The outgoing Editor updated on the demise of the Village Voice whereby the new editor had informed the outgoing Editor, for health reasons, they would not be able to take on the role of Editor.

5. Confirmation of Minutes

The Minutes of Parish Council meeting held on 1 December 2016 were agreed and signed by the Chairman.

6. Matters arising from Minutes of 1 December 2016

1945/9 - A letter of thanks had been received from the Friends of Ss Peter and Paul Church for the donation made towards to maintenance of the churchyard.

1946/13 – Interested people should contact their Broadband provider as the superfast, 70,000 mega bites, would soon be available in the Low Street area.

7. Planning

a. The following planning applications were considered:

Ref	Location	Application
4429/16	6 Church Close	Re-consultation - extension and associated alterations
The revised plans were considered and a discussion took place around the 20% decrease in size of the proposed extension. It was unanimously agreed to recommend SUPPORT for the modified plans.		
3538/16	Myrtle Cottage, South Green	Re-consultation - Erection of a two storey rear extension, single storey side extension following demolition of rear storage building
It was agreed to recommend SUPPORT (seven votes in favour, one against) for the modified plans.		
3539/16	Myrtle Cottage, South Green	Re-consultation - Erection of a two storey rear extension, single storey side extension, replacement of 17 windows, improvement of insulation levels and creation of new window in East elevation at first floor level, following demolition of rear storage building
It was agreed to recommend SUPPORT (seven votes in favour, one against) for the modified plans.		

b. The following planning determinations were noted:

4264/16	Fairstead Farm, Eye Road	Variation of condition 2 following grant of planning permission 3022/16 (erection of garage) – planning permission GRANTED.
4310/16	Moat House, Green Street	Erection of side extension and internal alterations – planning permission GRANTED
4309/16	Moat House, Green Street	Erection of side extension and internal alterations – listed building consent GRANTED
2516/16	Mill House, Cross Street	Erection of a single storey extension to outbuilding to provide annex accommodation. Planning Permission GRANTED with

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		conditions on useage.
4686/16	Land to the rear of Market House, Low Street	Variations of conditions 2, 3 and 7 following grant of planning permission. Planning Permission GRANTED

c. There were no other planning matters.

8. Village Sign

Councillors considered and agreed the location of any sign should be Low Street Green – lower end. This was also the majority decision from last year's Parishioners' Survey. It was agreed to form a Working Party of Cllrs Gibson, Whiting, Procter, O'Connor, Potter, Rich and Claire Whiting. The Working Party would meet to progress ideas and investigate costs. The Clerk would investigate what planning permissions may be required.

9. Budget and Precept for 2017/18

A detailed budget was considered and agreed. As part of this it was agreed to set a capital expenditure budget figure at £5,000 to allowed the Council to continue to build reserves for projects such as the village sign and traffic calming. It was duly agreed to raise a Precept of £15,085 which was a 2% increase that would result in a 14p per year increase for a band D property.

10. Reports from the Chairman and Clerk

The Chairman reported that the fibre is connected on the Broadband box and the job was due to be 'released' any time now. Parishioners should contact their Broadband provider to access the new service.

Green Street – A meeting was planned with Highways Engineers at which a detailed scheme drawing and quotation would be requested which would be brought back to the Parish Council for consideration.

11. Correspondence

The following items of correspondence, previously circulated for information, were noted:

Received	From	Subject
21.12.16	Suffolk County Council	Heckfield Green, Hoxne, Denham Corner road closure
20.12.16	Mid Suffolk District Council/SALC	Update on Referendum for Parish and Town Councils for Council Tax

12. Financial matters.

a. The Clerk reported that bank balances as current account £18,360 and business account as £5,663.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£383.44	Mrs S Foote	Clerk's salary January 2017	101300	LGA 1972 S112 (ii)
£172.52	Mr J Lambert	Street Caretaker salary January 2017	101301	LGA 1972 S111 (i)
£1.60	HMRC	PAYE	101302	LGA 1972 S111 (i)
£9.99	Mr J Lambert	Street Cleaning expenses	101304	LGA 1972 S111 (i)

13. Reports

Brakey Wood and Footpaths – concern was reported that that signposting was not clear around Downbridge Farm. It was suggested there should be an additional sign as you cross the bridge to confirm that walkers need to progress eastwards and not to the south. *Action: Clerk to contact Footpaths Officer.*

Hoxne Playingfield – a representative was still to be appointed to the Playingfield Committee. Councillors were asked to consider this matter.

St Edmund's Hall – a report supplied by Cllr Baxter was read by Cllr Knights. Cllr Knights then brought matters relating to the installation of the defib case to Councillors attention. It was agreed that the Hall Committee would fund the electrical connection and the Parish Council fund the installation. Councillors then adjourned to look outside at the front of the hall to determine the exact location for the defib and it was agreed it would be placed on the front wall by the corner. *Action: Cllr Knights to ask Cllr Procter for his input regarding the installation, Cllr Potter to provide any metal for the fixing, which may end up being freestanding, and Clerk to check on any planning restrictions (conservation area).*

Vehicle Activated Sign – Cllr Whiting provided data for Green Street (November) and Goldbrook (December). Highest recorded speed on Green Street was 119mph at 2pm in afternoon. New post on Green Street had been installed and the unit would be placed in that location next.

14. Matters of report by individual Councillors

Cllr Brawn asked for the road sweeper to clear the Goldbrook layby.

15. Urgent matters and matters for information.

None.

Date of next meeting: Thursday 2 February 2017 at St Edmund's Hall. **The meeting was closed at 21.01.**