

HOXNE PARISH COUNCIL
Minutes of Parish Council meeting held on
Thursday 6 April 2017 at St Edmund's Hall, Hoxne at 19.30 hours

Present

Cllrs Edward O'Connor, Iain Gibson, Michael Knights, Mick Procner, Rod Searle and Richard Whiting. Also in attendance five members of the public and the Clerk.

1. Apologies

Apologies were received from Cllrs Baxter, Brawn, Potter, Rich and accepted.

2. Order of Business

Councillors were content with the Order of Business. Councillors were reminded of the requirement to update their Registers of Interests as appropriate. All those present were reminded of the Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public

3. Declarations of Interests

4. Public Forum

Neither the County Councillor nor District Councillor were in attendance.

Mrs Carol Smith invited everyone to the Playingfield AGM on 20 April.

5. Confirmation of Minutes

The Minutes of Parish Council meeting held on 2 March 2017 were amended (one deletion) and signed by the Chairman.

6. Matters arising from Minutes of 2 March 2017

There were no matters arising.

The Clerk reported that the Conservation Officer from Mid Suffolk District Council had informed her they did not have the resources to visit the village and advise on suitable sites for the defibrillator. This was following their advice that it could not be sited on the external wall of St Edmund's Hall. It was agreed the Chairman and Clerk would take photographs of possible sites and email them to the Conservation Officer for comments.

Action: Chairman and Clerk.

7. Planning

a. The following planning applications were considered:

Ref	Location	Application
1119/17	Market House, Low Street	Erection of Double Garage
It was unanimously agreed to recommend SUPPORT for the application		

b. The following planning determinations were noted:

0698/17	The Cottage, Cross Street	Tree Works – NO WISH TO OBJECT
0637/17	6 Church Close	Extension and associated alterations- Planning Permission GRANTED
0462/17	Goldbrook House	Erection of porch on east elevation. Erection of extension to west elevation. Reconstruction of conservatory etc. Listed Building Consent GRANTED.
0136/17	The Barn, Waveney Farm	Notification for prior approval for a proposed change of use of agricultural building to a dwelling house (class C3) and for associated operational development. Conversion of existing barn to form a two bedroom dwelling. Planning Permission GRANTED
0145/17	Green Street	Conversion of Barn – Planning Permission GRANTED with conditions.
5066/16	Moyenne, 1 Nuttery Vale Close	Single storey side extension - Planning Permission GRANTED

c. There were no other planning matters.

8. Appointments of Representative Trustee to the Maynard Trust

Mrs Gill O'Connor and Mrs Sally Dudley were elected as the Parish Council's Representative Trustees to the Maynard Trust for a three year period. Both Trustees would be asked to provide more regular reports to the Parish Council. *Action: Clerk to confirm appointments with all concerned.*

9. Donation Request

a. Playingfield Kitchen Refurbishment – a donation request for £500.00 as a contribution towards the kitchen refurbishment was considered. It was agreed, five votes in favour, one against, to make the requested donation. *Legal Power LGA 1972 Section 137. Cheque No 101322. Action: Agenda item for future meeting to comment on the Five Year Business Plan for the Playingfield.*

b. In response to a request from Diss, Thetford and District Citizens Advice Bureau it was agreed to make a

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£150.00 donation for their work. *Legal Power LGA 1972 Section 142. Cheque No 101323.*

10. Traffic Calming Build-Out, Green Street

The County Council had committed to a scheme they would entirely fund and an order had been placed. The design and location was noted and accepted (subject to additional signage heading eastwards to indicate oncoming vehicles in the middle of the road) by the Parish Council. Councillors congratulated the Chairman on his persistence to bring this improved scheme to fruition.

11. Reports from the Chairman and Clerk

The Chairman reported he had received assurances that the Superfast Broadband would be live in Low Street by the middle of May.

12. Correspondence

The following items of correspondence, previously circulated for information, were noted:

Received	From	Subject
23.03.17	Parishioner	Facilities for youth 2010 - 2017
Councillors agreed that it was difficult to ascertain how many young people there were in the village. The Clerk had supplied available data profiling to the parishioner and Councillors suggested the Parish Plan Review Group may be able to progress this matter.		
17.03.17	Suffolk Association of Local Councils	Annual Training Programme
13.03.17	Mid Suffolk District Council	Town and Parish Newsletter March 2017
09.03.17	Mid Suffolk District Council	Open Spaces Survey
It was agreed the Clerk would complete this on behalf of the Parish Council.		

13. Financial matters.

a. The Clerk reported bank balances as current account £15,101.00 and business account as £5,663.

b. It was agreed to make the following payments:

Amount	Payee	Details	Chq No	Power
£386.68	Mrs S Foote	Clerk's salary April 2017	101316	LGA 1972 S112 (ii)
£155.00	Mr J Lambert	Street Caretaker salary April 2017	101317	LGA 1972 S111 (i)
£39.80	HMRC	PAYE	101318	LGA 1972 S111 (i)
£27.00	Anglia Book Keeping	Payroll months 10,11 and 12	101319	LGA 1972 S111 (i)
£39.80	Mrs S Foote	Clerks expenses April 2017	101320	LGA 1972 S111 (i)
£36.00	CPRE	Annual Membership	D Debit	LGA 1972 S111 (i)

14. Reports

Brakey Wood and Footpaths – Cllr Procner reported the tree had been cleared near the sewerage works.

Hoxne Playingfield – no report.

St Edmund's Hall – no report.

Vehicle Activated Sign – Cllr Whiting provided the latest set of data.

15. Matters of report by individual Councillors

The Litter Pick was a success based on the small group of volunteers and the Scout Group had been thanked for their contribution.

Cllr Knights asked for progress on the Village Sign. The Chairman would call a meeting for the Working Party to progress ideas. *Action: Chairman.*

16. Urgent matters and matters for information.

None.

Date of next meeting: Wednesday 3 May 2017 at Hoxne Playingfield Pavilion. **The meeting was closed at 20.38.**