

<p>HOXNE PARISH COUNCIL Minutes of Parish Council meeting held on Thursday 6 October 2016 at Hoxne Playingfield Pavilion at 19.30 hours</p>
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Present

Cllrs Edward O'Connor, Clive Baxter, John Brawn, Iain Gibson, Michael Knights, Hannah Mayhew, Kevin Potter, Steve Rich, Rod Searle and Richard Whiting. Also in attendance District Councillor Gibson-Harries (left 20.08), County Councillor Guy McGregor (arrived 20.02), one member of the public and the Clerk.

1. Apologies

None.

2. Order of Business

Councillors were content with the Order of Business. Councillors were reminded of the requirement to update their Registers of Interests as appropriate. All those present were reminded of the newly enacted Openness of Local Government Bodies Act 2014 and that the meeting may be filmed or recorded by any member of the public

3. Declarations of Interests

There were no declarations of interest.

Councillors were reminded to individually update their register of interests as appropriate.

4. Public Forum

Mid Suffolk District Council – Cllr Gibson-Harries reported that the District Council offices would be moving from Needham Market to Ipswich and on a meeting she had attended with the ambulance service regarding response times in the local area.

A member of the Playingfield Management Committee explained that they planned to refurbish the kitchen at a cost of approximately £7,000 and would be applying for Section 106 funds. This would need support from the Parish Council (see agenda item 10).

5. Confirmation of Minutes

The Minutes of the Parish Council meeting held on 1 September were amended (two omissions) and duly signed by the Chairman.

Amendment one – to ask the County Council for their policy on the removal of traffic calming schemes. This item had been raised in relation to the possible removal of the rumble strips on Green Street. *Action: Clerk and Chairman.*

Amendment two - if it was possible to erect an additional VAS post as you came into the village from the east but further out than the existing post. *Action: Chairman and Clerk.*

6. Matters arising from Minutes of 1 September 2016

1937/8 - The solicitor had not received any response from the County Council to correspondence they had sent on behalf of the Parish Council regarding the playingfield/academy trust land.

7. Planning

a. The following planning applications were considered:

Ref	Location	Application
3538/16	Myrtle Cottage, South Green Road	Erection of a two storey rear extension, single storey side extension following demolition of rear storage building
It was unanimously agreed to recommend support for this application		
3539/16	Myrtle Cottage, South Green Road	Erection of a two storey rear extension, single storey side extension, replacement of 17 windows, improvement of insulation levels and creation of new window in East elevation at first floor level, following demolition of rear storage building
It was unanimously agreed to recommend support for this application.		

b. Planning Determinations

Ref	Location	Decision
2128/16	Birch Farm , Syleham Road– erection of cattle building phase one	Planning Permission had been GRANTED subject to conditions
2142/16	Birch Farm – Syleham Road - erection of cattle building phase two	Planning Permission had been GRANTED subject to conditions
1546/16	Birch Farm, Syleham Road – covered loading bay	Planning Permission had been GRANTED subject to conditions
2708/16	The Homestead, Cross Street	Planning Permission had been GRANTED
3494/16	The Cottage, Cross Street – tree works	No objections

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3251/16	St Edmund's Hall – tree works	No objections
3257/16	White House, Church Hill – tree works	No objections

c. There were no other planning matters.

In advance of this agenda item, Councillors were given a six monthly update on spend against budget. A copy is appended to the minutes.

8. Traffic Calming Green Street (B1118)

The Chairman reported on a discussion where funding had previously been offered for an improved build out by the Cllr Finch, the County Council's Highways Portfolio holder, but recent communication had confirmed there were no funds available for improvement schemes. Councillors were in agreement that the County Council should revisit this funding statement as well as providing an explanation of the high cost of the scheme, approx £18k, more detailed plans and give examples of where similar schemes can be viewed in the county. Without this information the Parish Council were unable to proceed to the public consultation stage. Cllr McGregor offered to reserve some funds from his locality budget.

It was suggested that a speed camera may have greater affect than a build out and County Councillor McGregor was asked for the County Council's policy on speed cameras but no definite answer was given. *Action: Chairman to liaise with County Councillor and Portfolio-holder regarding County Council funding for the scheme.*

Suffolk County Council – Cllr McGregor reported he had attended the Conservative Party Conference and how Suffolk remained committed to 100% broadband coverage by 2019.

9. Defibrillator

The Council were in agreement to fund an external casing for the defibrillator (£600) which was currently located at the primary school. This would enable the defibrillator to be accessible 24/7. It was suggested that St Edmund's Hall may be an appropriate location and it was agreed that Cllr Clive Baxter to liaise with Village Hall Committee. Further information was needed on power supply for the casing and it was suggested that a demonstration of the defibrillator take place as appropriate. *Action: Cllr Baxter and Clerk.*

10. Playingfield Pavilion

It was agreed to support the Playingfield Management Committee's application for £5,400 of Mid Suffolk District Council Section 106 funding from the Outdoor Sports quota. *Action: Clerk to write letter of support.*

11. Governance

The external audit report for the year ending 31 March 2016 was noted with no matters arising. It was duly agreed to accept the Annual Return. There were no matters arising.

12. Remembrance Sunday

a. Arrangements for the Church Service on 13 November 2016 were noted. The Chairman would be reading the list of names of the fallen and representing the Parish Council.

b. It was agreed to donate £50 to the Royal British Legion for the supply of a poppy wreath. *Cheque No 101291.*

13. Reports from the Chairman and Clerk

The Chairman reported that the potholes in Nuttery Vale had been filled.

10. Correspondence

The following items of correspondence, previously circulated for information, were noted:

Received	From	Subject
22.09.16	Suffolk County Council/CAS	Changes to OneSuffolk website provision
It was agreed to make the £50 per annum payment now that the web hosting had been transferred from the County Council to Community Action Suffolk. The charge would be reclaimable via the Transparency Code Fund.		
19.09.16	Suffolk Association of Local Councils	LAIS 1393 Precept Referendum
13.09.16	Suffolk Association of Local Councils	Survey – Public Service Delivery in Suffolk
06.09.16	Suffolk Association of Local Councils	LAIS1392 Housing and Planning Act 2016 Neighbourhood Planning
05.09.16	Suffolk Police	SDR Data – Green Street

11. Financial matters.

Payments: It was agreed to make the following payments.

Amount	Payee	Details	Chq No	Power
£383.44	Mrs S Foote	Clerk's salary October 2016	101285	LGA 1972 S112 (ii)

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£172.52	Mr J Lambert	Street Caretaker salary October 2016	101286	LGA 1972 S111 (i)
£7.80	HMRC	PAYE	101287	LGA 1972 S111 (i)
£105.05	Mrs S Foote	Clerk and Council expenses August/Sept/October – office, stationery, post, phone and street cleaning wheel barrow.	101288	LGA 1972 S111 (i)
£392.18	Community Action Suffolk	Annual insurance renewal	101289	LGA 1972 S111/ S114/S140(1)
£120.00	BDO LLP	External audit year ending 31 March 16	101290	LGA 1972 S111 (i)

The Council's current financial statement along with the six monthly spend against budget report had been noted earlier in the meeting.

12. Reports

Brakey Wood and Footpaths – replacement posts had been installed at Downbridge Farm.

Hoxne Playingfield – it was reported that several events were running.

St Edmund's Hall – a report was read by Cllr Baxter and appended to the minutes.

Vehicle Activated Sign – Cllr Whiting provided the latest data from the VAS which had been deployed in Goldbrook and on Green Street. It was agreed to supply the data from Green Street to Suffolk Police as there was a clear decrease in speed when the SafeCam had been located on Green Street in September and ask for the SafeCam to return when available. *Action: Clerk.*

13. Matters of report by individual Councillors

Cllr Brawn asked if any work could be undertaken to approve the appearance of the river at Swan Bridge? It was agreed to ask the Land Drainage Board when they next planned to carry out any work. *Action: Clerk.*

Cllr Procner asked if the loose gravel on Wittons Lane could be cleared by the road sweeper and it was also reported that there was a pile of lose chippings at the top of Nuttery Vale (Eye Road end). *Action: Clerk to report both to Highways.*

Cllr Knights expressed concern for the lack of communication from the Police and it was suggested that he attend the liaison meeting in Eye on 20 October. *The Clerk would forward details to Cllr Knights.*

14. Urgent matters and matters for information. None.

Date of next meeting: Thursday 3 November 2016 at St Edmund's Hall.

The meeting was closed at 21.10.